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## **North Dakota School of Business Managers Certification Program**

### **Schedule of Events – Second Year Students**

Ramkota Hotel (800 South Third Street), Bismarck, North Dakota

#### **Saturday, February 10, 2018**

Sheyenne Room (downstairs)

- |                   |  |
|-------------------|--|
| 8:00 – 8:30 a.m.  | Breakfast (provided courtesy of NDSBA)   |
| 8:30 – 11:30 p.m. | Data-Driven Decision Making & Board Reporting<br>Assistant Superintendent Jeff Lind, Mandan Public Schools |
| 11:30 – 12:15     | <i>Lunch on your own</i>   |
| 12:15 – 2:15      | Business Manager's Role in Negotiations<br>Mr. Vince Reep  |
| 2:15 – 2:30       | Final Questions and Announcements  |
| 2:30              | Adjourn  |

Hotel reservations can be made by calling the following area hotels:

- Expressway Suites: 701-222-3311
- Expressway and Suites: 701-222-2900
- Fairfield Inn & Suites: 701-223-9293



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### **Data-driven decision making and board reporting (3 hours)**

This course helps business managers learn the questions they and their boards should be asking about their schools and where to find data to respond to those questions. It aims at teaching business managers how to formulate budgetary and operational recommendations in response to such findings and report findings and recommendations to the board efficiently.

### **Business manager's role in negotiations (2 hours)**

Guides business managers through the process of costing the current negotiated agreement and costing new proposals in alignment with district budget parameters and state law. One goal of the course is to provide business managers with strategies and methods for presenting costs of negotiations proposals to teachers and the school board in comprehensive, understandable, timely, and transparent formats. This course will also provide information on recognition, open meetings requirements related to negotiations, negotiations minutes, and the business manager's role in impasse.