



1224 West Owens Avenue – PO Box 7128
Phone: 701.255.4127 – Fax: 701.258.7992
E-mail: rebecca.duben@ndsba.org – Web: ndsbmcp.org

North Dakota School of Business Managers Certification Program

Schedule of Events – First-Year Classes

Ramkota Hotel (800 South Third Street), Bismarck, North Dakota

Friday, February 9, 2018

Heart Room (downstairs)

6:00 – 9:00 p.m. Budget, Budget Forecasting & School Accreditation
Superintendent Paul Stremick, North Border School District

Saturday, February 10, 2018

Heart Room (downstairs)

8:00 – 8:30 a.m. Breakfast (provided courtesy of NDSBA)

8:30 – 10:30 a.m. School Law for Business Managers
Amy De Kok, Legal Counsel, NDSBA

10:30 – 10:45 a.m. Final Questions and Announcements

10:45 Adjourn

Hotel reservations can be made by calling the following area hotels:

- Expressway Suites: 701-222-3311
- Expressway and Suites: 701-222-2900
- Fairfield Inn & Suites: 701-223-9293



1224 West Owens Avenue – PO Box 7128
Phone: 701.255.4127 – Fax: 701.258.7992
E-mail: rebecca.duben@ndsba.org – Web: ndsbmcp.org

Budget, budget forecasting, and school accreditation (3 hours)

An in-depth study of various principles and practices of public school budgeting and guidance on developing an annual budget calendar and holding a budget hearing. Course will provide an overview of accreditation standards to ensure budget is aligned accordingly.

School law for business managers (2 hours)

This course will provide a “how to” on using North Dakota Century Code, North Dakota Administrative Code, and legal resources on the U.S. Department of Education website. It will cover state and federal laws that influence services and programs required to be offered by public school districts, basic contract law, and overview of other state laws that impact school district operations (e.g., laws governing all political subdivisions)